

Troop 860 Committee 2005 Annual Plan

8 Feb 05

This annual plan is intended to be a checklist for all Committee administrative & business tasks that need to be addressed during the course of the year. These topics among others will be addressed at the monthly Committee Meeting, which is open to all registered adults of the Troop. Updates and changes to this should be identified to the Committee Chair (Bill O'Brien/Cary Pao) to publish and distribute.

Refer to the Troop Outdoor Calendar for camping and outdoor outings. Questions & comments concerning the Outings should be directed to the Outdoor Program Chair (Karen White).

Meetings & Events	Key Committee Tasks
January 5 th - Resume Greenbar/Troop meetings 13 th Committee Meeting 18 th District Roundtable	<ul style="list-style-type: none"> • Approve/Distribute Committee Annual Plan • Publish new slate of new Committee Officers • Recruit adult Tour Leaders for outings • EB 1st payment (\$100/camper) due (1/10) cancellation fee (\$100/camper) applies after 1/10/05 • Chawanakee Payment Due (1/15) • Recruit/Visits to Cub Scout Pack for Summer Camps • Signups Log Cabin
February 2 nd Greenbar Meeting 10 th Committee Meeting 9 th Parents Meeting, Kiwanis Hall 15 th District Roundtable	<ul style="list-style-type: none"> • Plan/Organize March fundraising event • Schedule Annual Adult CPR & First Aid Training • Troop orientation for new scouts & parents • Encourage Everyone to schedule health physicals for Summer Camps
March 2 nd Greenbar Meeting 10 th Committee Meeting 15 th District Roundtable 19 th EB Leaders Meeting at WLAAC 26 th Fundraising Event (Car Wash)	<ul style="list-style-type: none"> • RSVP EB Leaders Meeting 3/15/05 • Webelos Bridge ceremony
April 6 th Greenbar Meeting 6 th Troop Scout Elections 14 th Committee Meeting 11 th Spring Break 15 th Spring Camporee 19 th District Roundtable 20 th Spring Court of Honor	<ul style="list-style-type: none"> • EB 2nd payment (\$100/camper) due 4/1/05 • Schedule Troop Meeting to help scouts/parents register for Summer Camp Merit Badge classes • Log Cabin Payment Due (4/1)
May 4 th Greenbar Meeting 12 th Committee Meeting 13 th Jr Leader Training 11 th Parents Meeting, Kiwanis Hall 17 th District Roundtable	<ul style="list-style-type: none"> • Inventory, Repair, Replenish Camping Equipment • Register for EB merit badge classes on-line • Plan/Organize June Fundraising event • Chawanakee Payment Due (5/31)
June 1 st Greenbar Meeting	<ul style="list-style-type: none"> • Status Troop financials & make adjustments • Status Summer Camps preparations

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9 th Committee Meeting 18 th Fundraising Event (Car Wash) 21 st District Roundtable	<ul style="list-style-type: none"> • Log Cabin Payment Due (6/10)
July 6 th Greenbar Meeting No Committee Meetings until September 19 th District Roundtable 31 st Chawanakee	
August No Greenbar/Troop meetings this month No Committee Meeting 7 th Log Cabin 16 th District Roundtable 28 th Emerald Bay (EB11)	<ul style="list-style-type: none"> • Start re-chartering & registration renewals • EB final payment & roster due (8/12/05)
September 7 th Greenbar Meeting 8 th Committee Meeting 14 th Resume Troop meetings 14 th Parents Meeting, Kiwanis Hall 20 th District Roundtable	<ul style="list-style-type: none"> • Organize Hometown Fair • Submit Troop Camping Award applications?
October 5 th Greenbar Meeting propose next year's outdoor activities 5 th Troop Scout Elections 13 th Committee Meeting 14 th Fall Camporee 18 th District Roundtable 19 th Fall Court of Honor	<ul style="list-style-type: none"> • Committee discuss Greenbar request for next year's outdoor activities • Complete & submit registration renewals • No Penalty prior to 31 Oct • Penalty Late Fee \$20 after 31 Oct • Plan/organize for donations to adopted family • Establish Troop budget for next year
November 2 nd Greenbar Meeting 10 th Committee Meeting 15 th District Roundtable 23 rd No Troop Meeting (Thanksgiving)	<ul style="list-style-type: none"> • Draft next year's Outdoor Program calendar for Committee review • Plan Troop Holiday Party • Inventory, Repair, Replenish Camping Equipment • Start Signups for Next Year's Summer Camps • Recruit/Visit Pack 860 for Summer Camps Signups
December 7 th Greenbar Meeting 8 th Committee Meeting 19 th Winter Break 20 th District Roundtable 21 st Troop Holiday Party 28 th No Troop meeting	<ul style="list-style-type: none"> • Committee approve & distribute next year's Outdoor Program calendar • Renew Troop Liability Insurance • Update Master Divers List & Bluebooks

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Notes

Unless otherwise noted above:

- Committee meetings are scheduled for the second Thursday of each month, 7-9 pm.
- Troop meetings are scheduled for every Wednesday, 7-8:30 pm.
- Greenbar meetings are scheduled for the first Wednesday of each month, 6-7 pm.
- District Roundtable is on 3rd Tuesday of each month.